2013 Annual Security Report
Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act
Call 911

What is a 911 emergency?
It's any situation that requires an immediate police, fire, or medical response to preserve life or property. These include:
- an assault or immediate danger of assault
- a chemical spill
- someone choking
- a crime in progress
- a drowning

How can I call 911 on campus?
- On 253-, 254-, and 255-prefix Cornell-system phones, lift the receiver, wait for the dial tone, and press 911. There's no need to press 9 first for an outside line.
- On Cornell Blue Light and other campus emergency phones, just lift the receiver or press the button. These phones all have a direct connection to Cornell Police for emergencies, assistance, or information.
- On pay phones, lift the receiver, wait for the dial tone, and press 911. No coin is needed.
- On other non–Cornell-system phones, lift the receiver, wait for the dial tone, and press 911.

When should I NOT call 911?
In an emergency, seconds count. Use 911 only for emergencies—misuse of 911 may delay response to a legitimate emergency. And it’s against the law.
Don't call 911 to report:
- minor auto accidents
- a crime no longer in progress and not requiring an immediate response to preserve life or property
- disabled vehicles
- a loud party
- missing property
- telephone, cable, or power outages
- or to check on weather, road conditions, or Cornell's operating status

How do I reach Cornell Police to report a nonemergency on-campus incident?
Call 5.1111 on a Cornell-system phone or 255.1111 on a non–Cornell system phone. Or pick up a Blue Light or other campus emergency phone. Use this number for information and general assistance, too.

Making an international call from a campus phone?
Dial the initial “9-011” carefully. Missing the “0” causes the phone to call Cornell Police, even if you continue to dial the remaining numbers. If this happens, do not hang up, but stay on the phone until the Cornell Police dispatcher ends the conversation.

Calling 911 from a Cellular Phone
If you call 911 on a cellular phone on campus (or anywhere in Tompkins County), your call will be routed to the Tompkins County 911 Center. Describe as clearly as possible the location and nature of the emergency, and the call will be routed to Cornell Police or to another local emergency-response agency.

Check out the Cornell Police website, www.cupolice.cornell.edu, for the latest information about safety and security issues on campus, including recent “daily crime logs” that list police activity.
Partnerships in Safety

Every fall the Cornell Police sends notice of publication of its Annual Security Report, Campus Watch, and provides easy access to the report in order to provide university students, faculty, and staff with basic information that can help make their experiences at our university safer and more enjoyable. Campus Watch is available on our website to everyone, or you may request a printed copy through our office.

The Cornell campus has an idyllic setting that is relatively crime free. Our community numbers more than 30,000 people, with thousands more coming and going each day. Consequently, there are bound to be at least a few individuals who are ready to take what is not theirs or cause harm to others. Remember, if you see something, say something.

The Cornell University Police Department serves as the vital link between those in need and many resources both on and off campus. Our staff consists of highly trained, certified law enforcement officers supported by an outstanding group of civilian employees, making our department one of the finest internationally accredited law enforcement agencies in the country. I am proud to lead this group of dedicated professionals who are committed to providing a safe and secure environment for our students, faculty, staff, and visitors. Additional resources for your specific concerns can be found throughout this report and on the websites provided.

Please call us whenever you see anything suspicious, feel threatened, have a safety concern, or simply see a need for expanded police services to meet the community’s needs. Our department promotes the concept that its employees are public-safety service providers and Cornell community members are their customers. We encourage all members of the campus community to take part in developing their own personal safety plans and strive to develop partnerships with Cornell students, faculty, and staff members. These partnerships serve to assist us in providing the highest level of services 24 hours a day, 365 days a year.

Everyone wants a positive experience at Cornell. Pledging to act sensibly, honestly, and with an attitude of mutual respect means that your time spent at Cornell will be productive and enjoyable. Cornell Police stand ready to assist you in any way possible. We can be reached 24 hours a day by calling 607.255.1111. Remember our number. Program it into your cell phone for on-campus emergencies. Of course, you also can always call 911 and help will be on the way.

Here’s to an enjoyable, productive, and safe 2013–2014 academic year.

Kathy Zoner
Chief, Cornell Police
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This publication provides an overview of services available to Cornell University students, faculty, and staff. As we go to press, the entries you find here are current and correct. But phone numbers, hours, and even services change. If you have difficulty contacting one of the service providers listed here, please contact Cornell Police for current information.
The Cornell University Police department is an internationally accredited organization that operates 24 hours a day, 365 days a year, from its headquarters in Barton Hall. To contact the department for general information and assistance, call 607.255.1111 or use a Blue Light or other campus emergency telephone. In an emergency, call 911, use a Blue Light or other campus emergency phone.

As the law enforcement agency for the Cornell University community, the mission of Cornell Police is to protect lives and property, maintain order, prevent crimes, receive and investigate reports of crimes, and provide other law-enforcement services—basically the same duties as those of other law-enforcement agencies. In addition, the department is responsible to the special needs of the large and diverse Cornell community—a community that comprises people who come from across the United States and the world to study and work at Cornell.

The Cornell Police (CUPD) is commissioned by New York State with the authority and responsibility to enforce all applicable local, state, and federal laws. Officers have the authority and duty to conduct criminal investigations, arrest violators, and suppress campus crime. CUPD officers are duly sworn peace officers—as set forth in Section 2.20 of the New York State Criminal Procedure Law and as authorized by New York State Education Law, Sections 5708 and 5709—authorized to carry firearms, and provided the same authority as municipal police officers to use police powers of arrest.

CUPD has authority within grounds or premises owned or controlled by Cornell University, including any public highway that crosses or adjoins such property, and shares jurisdiction with local agencies in adjacent areas. In addition, the CUPD may also respond to off-campus addresses that house affiliated programs such as fraternities and sororities. The Cornell Police have a Memorandum of Understanding for ministerial services with the Ithaca Police Department. Local police typically provide information regarding Cornell affiliates who come to their attention in areas adjacent to campus.

The department has 73 members, 50 of them sworn officers who patrol campus on foot, in vehicles, on bicycles, and with explosive-detection K-9s. They are divided into three main areas: Office of the Chief, Administrative Division, and Operations Division.

The officers reflect a broad spectrum of backgrounds and interests. During a rigorous application process, Cornell Police Officers are selected for their dedication, sensitivity, communication skills, and high respect for the special public trust bestowed on law-enforcement officials. Officers complete the 629-hour Metropolitan Police Training Council, or MPTC, the certified Basic Course for Police Officers training, and then are assigned to a field training officer to learn about the Cornell environment. Continual education and training throughout an officer’s career are essential, allowing officers to keep current with technical and social changes that effect and mold the campus, our society, and the law-enforcement profession.

Office of the Chief
The Office of the Chief includes the business manager, the Clery Compliance and Access Control Program Administrator, and the executive assistant to the chief, all who report directly to Chief Kathy Zoner. The business manager is primarily responsible for the department’s budget, payroll, and personnel actions including ongoing recruiting and hiring. The Clery Compliance Administrator is responsible for university compliance to all Clery requirements and Access Control Program management for the university.

In 2012, the department continued ongoing efforts to identify, recruit, and hire excellent, diverse, sworn, and non-sworn employees.

Administrative Division
The Administration Division is directed by Deputy Chief Robert MacHenry and includes the agency’s Records and Communications Unit, Accreditation, Crime Prevention, the Office of Professional Development, and the Office of the Administrative Sergeant.

Crime Prevention Unit
The Crime Prevention (CP) unit coordinates all of the Cornell Police safety and security outreach programs. It is staffed with two full-time crime prevention officers engaged in many service initiatives to promote safety throughout the Cornell community.

Outreach programs to both students and staff include safety and security forums about subjects such as active shooter awareness, workplace violence, personal safety concerns, and alcohol awareness; the unit also provides child safety-seat installations for the campus community.

The CP unit maintains the emergency Blue Light System on campus and ensures compliance with campus policy regarding alarm system installation, training, and scheduled testing. Key management for the campus is also coordinated through this unit. In addition, the CP unit is involved in the environmental design of new and renovated facilities on campus to ensure the continuity of function, security, and safety for the facility users.
Records and Communications Center
Cornell University Police operates its own 911 center staffed by three telecommunications supervisors, nine full-time telecommunications officers, and one system administrator—all supervised by Mark Conrad. The 911 center operates 24 hours per day, seven days per week, 365 days per year. The telecommunications officers receive certifications for both Basic and Advanced public safety dispatch training provided by the Association of Public Safety Communications Officials. The 911 center uses Spillman Technologies for their records management and statistical gathering. In addition the 911 center is responsible for the maintenance and emergency operation of the university’s emergency notification systems, including voice and short message service (SMS, or text) messaging, email, and sirens.

In 2012, the communications center received approximately 44,751 calls for service and 11,447 calls to 911. The 911 center receives all fire and maintenance signals for the campus. The Cornell University Communications Center also serves as a back-up center for Tompkins County 911.

Accreditation
The Cornell University Police Department was accredited in 2010 by the International Association of Campus Law Enforcement Administrators (IACLEA) and re-accredited in July 2013. In 2013 IACLEA adopted its own standards, which take the place of the Commission on Accreditation for Law Enforcement Agencies standards used in previous years. The newly adopted IACLEA standards serve as best practices and appropriate criteria for the effective and efficient operations of a campus public safety agency. CUPD is required to submit annual reports to IACLEA to demonstrate continued compliance with the standards; the department is due for formal reassessment in 2017.

Office of Professional Development
The Office of Professional Development is directed by Lieutenant Philip Mospan. This office coordinates the efforts of 41 certified police instructors to provide training that often exceeds federal and state law enforcement minimum standards while remaining sensitive to the special needs of the campus environment. Department instructors teach at regional police academies and share their expertise with other local law enforcement. The domestic violence instructor serves on a state review committee for the continued development of policy and curriculum for police response to domestic violence.

Professional development is generally broken down into three areas: formal training, departmental in-service training, and Cornell University training. Formal training initiatives within the past year included all skills within the law enforcement discipline and were highlighted by the Campus Threat Assessment Team training, community-oriented policing initiatives, event planning and security, emergency management courses, and active shooter response scenarios. This year, the in-service training initiatives included active shooter on campus, racial profiling, and hate crime investigation updates. In-service efforts also include the renewal of partnerships with departments and colleagues on campus that overlap with law enforcement efforts of the Cornell Police and provide a holistic resolution to challenges encountered each year.

Office of the Administrative Sergeant
Administrative Sergeant Rich Gourley is responsible for the department’s vehicle fleet. The job includes coordinating the purchase and outfitting of vehicles, fleet maintenance, and fuel operations. Sergeant Gourley is also responsible for product research, procurement, and maintenance of all equipment and supplies used by the Cornell Police.

Operations Division
The Operations Division is directed by Deputy Chief David Honan and includes the agency’s two sections: Patrol and Major Investigations.

Telecommunications Officers Lucero and Loper work in the Records and Communications Center.

Crime Prevention Officer Lisa Van Horn assists a family with a child safety-seat installation.

Sergeants Murphy and Tostanoski in Schoellkopf Stadium on Commencement Day.
Patrol
The Patrol section provides community-focused patrol services to Cornell students, faculty, staff, and visitors, using vehicle, foot, and bicycle patrol. Managed by Lieutenant Jeff Montesano, the patrol section also provides specialized services such as explosive-detection K-9s, honor guard, directed criminal patrols, and traffic enforcement details.

The Patrol section also provides police services for special events and works with campus departments such as the Office of Fraternity and Sorority Affairs, Athletics, Residential Programs, and Student Organizations. A Patrol section sergeant directs the operations of the Cornell Police Auxiliary (CPAs)—security guard–trained teams—serving as eyes and ears for CUPD sworn officers and providing walking escort services for the Cornell community.

Major Investigations
The Major Investigations unit is managed by Lieutenant David Nazer and is staffed by full-time investigators who investigate all major crimes and conduct follow-up investigations on cases forwarded from the patrol section. Lieutenant Nazer also oversees the special projects sergeant who reviews, approves, and arranges staffing for the numerous special events on campus.

The Major Investigations unit is responsible for coordinating and providing security to dignitaries who visit campus, in conjunction with Homeland Security and other state and federal agencies. The unit is also responsible for processing crime scenes, securing and cataloging evidence, and lost-and-found property.

Special Events Planning
Special Projects Sergeant Anthony Piedigrossi manages events planning. He reviews, approves, and arranges staffing for the numerous events on campus.

If you are planning an event on campus:
• Complete a Use of University Property Form (UUP) at activities.cornell.edu/EventReg.
• Contact Sergeant Piedigrossi at 255.7304 or by email at aap10@cornell.edu.
• For events where alcohol will be served, read the Policy on Alcohol and Drugs at dfa.cornell.edu/cms/treasurer/policyoffice/policies/volumes/governance/upload/vol4_8.pdf to ensure you are aware of all of the risks associated with consuming alcohol, and the need to prevent the harm that results from its misuse and abuse.
• For fraternity and sorority events, contact the Office of Fraternity and Sorority Affairs at 607.255.2310 or stop by 541 Willard Straight Hall.

Preparation of the Clery Report
The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act require colleges and universities to:
• publish an annual report every year by October 1 containing three years of campus crime statistics and certain campus security policy statements that are disseminated to the campus community and submitted to the U.S. Department of Education (some of which are described, below)
• disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other university officials who have “significant responsibility for student and campus activities”
• provide a policy statement and procedures for missing student notification
• provide a policy statement and procedures for providing emergency notifications to the campus community when a significant threat or dangerous situation involving an immediate threat to the health and safety occurs
• provide “timely warning” notices of those crimes that have occurred and pose an ongoing “threat to students and employees”
• disclose in a public crime log “any crime that occurred on campus or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department”

The Cornell University Police Department (CUPD) is responsible for preparing and distributing the Annual Security Report, Campus Watch, and crime statistics. The text for policy and practice sections is prepared with input and additional information from other university departments and the Office of University Counsel.

CUPD collects statistical information from campus security authorities and local municipal police departments such as the Ithaca Police Department, the Cayuga Heights Police Department, the Tompkins County Sheriff’s Department, the Geneva City Police Department, and the New York State Police. (Please refer to pages 8 and 9 of this report for Cornell’s Clery crime statistics.)

Each member of the university community receives an annual email describing the report and providing the web address for the posted documents. A hard copy of the Annual Security Report is provided upon request. For more information, contact the Cornell Clery Compliance Administrator at 607.255.4393.
Hate Crimes
2012 There were no reportable hate crimes.
2011 One public property simple assault characterized by race.
2010 There were no reportable hate crimes.

*reported as required for the above crimes and for other crimes of bodily injury
Crimes Reported by Cornell University Campus Security Authorities or Other Law-Enforcement Agencies

Reported in compliance with the Jeanne Clery Disclosure of Security Policy and Campus Crime Statistics Act for years 2010, 2011, and 2012. These charts are in addition to the crimes reported to the Cornell University Police.

For definitions of Clery Act–reportable crimes, visit [www.cupolice.cornell.edu/annual_report/crimedefinitions.cfm](www.cupolice.cornell.edu/annual_report/crimedefinitions.cfm).

<table>
<thead>
<tr>
<th>Crime Classification</th>
<th>On Campus: including Residential Facilities</th>
<th>Residential Facilities Only</th>
<th>Public Property</th>
<th>Non-Campus Building or Property</th>
<th>Crime Classification Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder &amp; Non-negligent Manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Negligent Manslaughter</td>
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</tr>
<tr>
<td>Sex Offenses: Forcible</td>
<td>0</td>
<td>5</td>
<td>4</td>
<td>1</td>
<td>6</td>
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<tr>
<td>Sex Offenses: Non-forcible</td>
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<tr>
<td>Robbery</td>
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<td>0</td>
</tr>
<tr>
<td>Aggravated Assault</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Burglary*</td>
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<td>0</td>
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<tr>
<td>Arson</td>
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<td>0</td>
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</tr>
<tr>
<td>Motor Vehicle Theft</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Crime Totals</td>
<td>0</td>
<td>5</td>
<td>5</td>
<td>0</td>
<td>5</td>
</tr>
</tbody>
</table>

*Includes reports of incidents that occurred in non-university-owned residences adjacent to campus and used by students.

Column totals are separate figures and are not expected to tally.

+Since the publication of the 2011 Campus Watch on August 13, 2012, local law enforcement has provided additional information regarding the sex offense initially reported as non-forcible. Based on that additional information, the sex offense has been reclassified as forcible.

Arrests/Referrals for Selected Offense

<table>
<thead>
<tr>
<th>Offense Type</th>
<th>On Campus: including Residential Facilities</th>
<th>Residential Facilities Only</th>
<th>Public Property</th>
<th>Non-Campus Building or Property</th>
<th>Offense Type Totals</th>
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<tbody>
<tr>
<td>DWI Arrests</td>
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<td>0</td>
<td>0</td>
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<tr>
<td>Liquor Law Violations</td>
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<td></td>
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<tr>
<td>Referral</td>
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<tr>
<td>Arrest</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Drug Law Violations</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Referral</td>
<td>10</td>
<td>4</td>
<td>6</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Arrest</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Weapons Possession</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Referral</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Arrest</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Hate Crimes

2012 One (1) On Campus Destruction/Damage/Vandalism of Property characterized by religion; Three (3) Public Property Intimidation characterized by sexual orientation; Two (2) Public Property Intimidation characterized by race; and One (1) Public Property Aggravated Assault characterized by sexual orientation.

2011 There were no reportable hate crimes.

2010 There were no reportable hate crimes.

*reported as required for the above crimes and for other crimes of bodily injury

For definitions of Clery Act–reportable crimes, visit [www.cupolice.cornell.edu/annual_report/crimedefinitions.cfm](www.cupolice.cornell.edu/annual_report/crimedefinitions.cfm).
Public Safety Advisory Committee
Cornell’s Public Safety Advisory Committee (PSAC) is composed of students, staff, and faculty members who advise Cornell Police on issues of public safety and victim’s advocacy. PSAC is an advisory committee on campus security in accordance with Section 6431 of Article 129-A of New York State Education Law. The committee also makes recommendations to improve campus security policies and procedures and reviews issues that affect the overall safety and well-being of Cornell’s diverse community.

Appointments to the committee are made annually. Students, faculty, and staff members interested in the PSAC are invited to contact the chief of Cornell Police.

Annual Fire Safety Report
The Annual Fire Safety Report includes fire statistics for each on-campus student housing facility—including fire systems and drills conducted. The report also includes institutional policies and rules concerning fire safety, such as procedures for student housing evacuation.

You may obtain a copy of this report by contacting the Environmental Health and Safety Director at 607.255.8200. Or, go to sp.ehs.cornell.edu/firesafetyreport/Pages/default.aspx.

Campus Safety and Crime Prevention

Reporting Incidents and Crimes
Whether you are a victim or a witness, you have the responsibility to report crime. If a crime occurs on or around campus, report it immediately to the police.
• Emergencies: call 911
• Non-emergencies: call 607.255.1111

If you are a witness to a crime, an accident, a fire, or suspicious or threatening circumstances on or off campus—or perhaps you are the victim, it is either:
• an emergency requiring immediate police, fire, medical, or other response to preserve life or property; or
• not currently an emergency but an incident that requires attention.

Seconds can seem like hours. Knowing what to expect when making your report may help make the experience less stressful and more effective.

If reporting an emergency:
• Act quickly but calmly.
• Get to a safe place, if possible.
• Call 911 on any phone on the Cornell campus. You can also use a Blue Light or other campus emergency phone. (If you use a cell phone to dial 911, your call will be answered by the Tompkins County 911 Center and transferred to Cornell Police; if you are on campus, it may be quicker to dial 255.1111.)

If reporting a non-emergency:
• Do not call 911.
• Use the non-emergency number of the appropriate agency. (See the inside front cover of this report for a complete list.)

In either an emergency or a non-emergency, your first contact will most likely be a dispatcher. The dispatcher will need to obtain as much vital information from you as possible and relay it appropriately. Often, he or she will do so by radio. Remember, the questions are necessary, but you are not expected to know the answers to everything asked. Things that seem obvious or unimportant to you can be less apparent or more important to the dispatcher and to the responding agency. Expect to be asked for some or all of the following details:

• Caller Identity and Location
  —your name and any other identifying information requested
  —telephone number and location you are calling from (if you called 911 on a Cornell phone or are using a Blue Light or other campus emergency phone, this will automatically be displayed on the Cornell Police switchboard).

• Nature of Incident
  —Fire: type and size of fire
  —Medical: type of illness or injury and specific cause, if you know it
  —Police: the crime or danger, and descriptions of suspects, vehicles if any are involved, and the direction of their travel
  —Chemical: chemicals involved, quantity, hazards, and injuries

• Location of Incident
  —building name
  —room or apartment number
  —street address
  —landmarks near location if outdoors

Stay on the line. Answer all questions. Let the dispatcher hang up first. If disconnected, call back immediately.

Silent Witness

At the Silent Witness website you can report confidentially any criminal or suspicious activity occurring on or adjacent to the Cornell campus. Email responses from the website are not continuously monitored, but they are checked regularly. Emergencies or criminal activities in progress should be reported immediately by calling 911.

When filling out the Silent Witness online form, please provide as much information as possible. An officer may contact you to clarify the information.

Telecommunications Officer, Jim Ford.
Emergency Phones
There are currently over 750 Blue Light and emergency phones on the campus. For direct connection to Cornell Police, lift the receiver or press the button.

Lost? Having car problems? Want to report a suspicious incident or a medical emergency? Need any other kind of assistance or information immediately? That is what these phones are for. As soon as the connection is activated, the location of the phone is displayed on the Cornell Police switchboard. If a caller does not or cannot speak, an officer is immediately dispatched to the phone site.

Note: If calling to report an emergency on a phone at the entrance to a residence hall, push the “on” button, and then press 911.

Look for the Blue Lights
Cornell’s pioneering Blue Light program promotes and safeguards personal security and well-being on the Cornell campus, particularly at night. When a Blue Light Escort is requested, two members of the Cornell University Police Auxiliary accompany any member of the Cornell community or visitor to destinations on campus or near campus. If you are riding a bus, they will wait with you at the stop until the bus arrives.

Blue Light Escorts are members of the Cornell community hired and trained by Cornell Police. Each escort wears a highly visible uniform and is in direct radio contact with Cornell Police. To request an escort team, call 255.7373 on campus (607.255.7373 outside the campus system), or use one of the Blue Light phones on campus. The service operates from 8 p.m. to 2 a.m. every day during the fall and spring semesters.

Blue Light and TCAT Buses
The Blue Light buses are offered nightly on TCAT routes 90 and 93 (92 during the academic year) operating on campus from 6:30 p.m. to 2:30 a.m. throughout the year. Matriculated students receive unlimited rides on all TCAT buses after 6 p.m. on weekdays and any time on Saturday and Sunday when using their Cornell ID card at the fare box. Route and schedule information are at tcatbus.com.

Gorge Safety
Cascadilla and Fall Creek Gorges frame the Cornell campus on the north and south—distinguishing the campus’s natural beauty, while providing unique opportunities to study geology and the ecology of remarkably different habitats within and around the gorges. Trails were built for all to explore and enjoy the stunning gorge landscapes safely.

Along with their beauty, the gorges bring potential danger. The forces that shaped these unique landscapes are still at work. Rocks continue to fall from cliff sides, and stream currents are strong although they often don’t appear to be. Through the misuse of our gorges, many people have been injured or killed, but most of these incidents could have been avoided.

While tempting on hot days, swimming in the gorges is extremely dangerous, and a serious threat of drowning exists. Entering into restricted areas of the gorge or violating posted rules and regulations may result in a referral to the Judicial Administrator or arrest. Swimming in the gorges is also prohibited by Chapter 250 of the City of Ithaca code, Peace and Good Order, which states: “No person shall bathe in, swim in, or for purposes of swimming and/or bathing enter any of the waters within the City of Ithaca except in the waters officially designated as swimming or bathing areas.”

Please read “The Gorges of Cornell, Path and Safety Information” at risk.cornell.edu/pdfs/gorgebrochure.pdf. This brochure provides a path guide and advice for safety precautions while visiting the gorges.

Cornell Police Bike Patrol
The Cornell Police Bike Patrol is a common and welcome sight on the university campus, providing community contact, cycling education, and general and special patrol services. The bike patrol is available all hours of the day or night, in most weather conditions, and is effective at parades, sporting events, and other special occasions.

Cornell Police Bike Patrol officers use specially equipped mountain bikes to provide police services to the Cornell community. All members are trained and certified by the state of New York in the safe, proper, and effective use of police mountain bikes for patrol purposes. Several Cornell Police Bike Patrol members also have served as instructors for this training, providing instruction for law-enforcement officers across the state.

These bike patrol officers respond to calls for service and medical emergencies, provide traffic control, and enforce Cornell’s Campus Code of Conduct in addition to New York State laws. The bike unit can patrol walkways and courtyards that are inaccessible to vehicle traffic and can quickly respond in areas congested with vehicle or pedestrian traffic.

The bike patrol officers respond to calls for service and medical emergencies, provide traffic control, and enforce Cornell’s Campus Code of Conduct in addition to New York State laws. The bike unit can patrol walkways and courtyards that are inaccessible to vehicle traffic and can quickly respond in areas congested with vehicle or pedestrian traffic.

The bike patrol is particularly well suited to enforce rules and regulations covering bicycle and pedestrian safety; however, increasing the public’s awareness of the importance of safety and considerably sharing the road is one of the unit’s most important responsibilities.
**Safety Tips: Do’s and Don’ts**

- **Do** advise Cornell Police immediately of any suspicious person or circumstance in your residence hall or elsewhere on campus.

- **Do** keep only small sums of cash in your room or office or with you.

- **Do** lock your car doors when you leave your vehicle unattended, and place packages and other items out of sight—preferably in the trunk.

- **Do** participate in Cornell’s key-tag program, which will enable lost or stolen keys to be returned to you by Cornell Police.

- **Do** participate in Cornell Police’s Operation ID program, which enables you to permanently mark your personal property.

- **Do** report an emergency by calling 911 from any campus phone, or 607.255.1111 from your cell phone, or by using any Blue Light or other campus emergency phone. For general information or other nonemergency assistance, call Cornell Police at 607.255.1111.

- **Do** use the Blue Light bus, escort, and phone services.

- **Don’t** attach personal ID information to your keys.

- **Don’t** bring irreplaceable property and heirlooms to the campus.

- **Don’t** go out at night or away for the weekend without telling a roommate, family member, or friend where you are going, with whom, and when you will return.

- **Don’t** hitchhike—and be wary of giving a stranger a ride. Controlling a situation inside a moving vehicle can be difficult. Use public transit or ride with a friend, and notify the appropriate authorities if someone appears to need assistance.

- **Don’t** leave books, jackets, backpacks, or other personal items of value unattended anywhere on campus.

- **Don’t** leave your unoccupied residence or office unlocked—and don’t prop exterior building doors open. Most thefts in college residence halls occur when outer and inner doors are left open. Lock your door even if you will be gone only briefly.

- **Don’t** lend your keys, your ID, or your credit cards to anyone, including a friend or roommate.

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**Missing Person Procedures**

The Cornell Police must be notified immediately if a student is reported missing. To file a missing person report, call the Cornell Police at 607.255.1111 (or 255.1111 if on campus). Cornell University provides members of the campus community with the opportunity to contribute confidential emergency contact information to be used if they are officially reported as missing. This confidential contact information is accessible only to authorized campus officials and will not be disclosed, except to law enforcement personnel, in furtherance of a missing person investigation. (To register confidential emergency contact information see page 13 of this report, “Sign Up for Emergency Notification Systems.”)

If the Cornell Police determine that a student for whom a missing person report has been filed has been missing for more than 24 hours, then within the next 24 hours the department will:

- Notify the individual who has been identified by the student to be contacted in such circumstances.
- Notify a parent or guardian, if the student is under 18 years old.
- Notify appropriate local law enforcement officials with a teletype message or other similar measure, in cases where the student is over 18 and has not identified a person to be contacted.

**Emergency Notification**

Pursuant to the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, the Cornell University Police Department provides notification to the university community in the form of Crime Alerts and Emergency Mass Notifications (voice, text, and sirens) when a significant criminal incident occurs on campus or in an area surrounding campus that represents a continuing public safety threat.

Decisions to disseminate a communication will be decided on a case-by-case basis, in light of all the facts surrounding the crime and the continuing danger to the campus community. The purpose of the notification is to aid in the prevention of similar crimes by alerting the community about the incident and providing information on actions people can take to diminish their chances of being victimized.

**Timely Warnings**

In the event that a situation arises, either on or off campus, which, in the judgment of the chief of Cornell Police or his/her designee, constitutes a serious or continuing threat to students and employees or the greater institution community, a campus wide “timely warning” will be issued. The warning will be sent as a Crime Alert using the institution’s MailBlaster system. It also will be posted after the initial mailing on the university’s website, www.cupolice.cornell.edu/alerts.cfm.

These Crime Alerts contain a brief description of the incident; the date, time, and location of the incident; and precautions to take; however, they will not provide details as found in a press release or news article. The amount and type of information presented in the warning will vary depending on the circumstances of the crime. A warning that could jeopardize a criminal investigation will not be distributed.

Significant criminal incidents that might elicit a timely warning include, but are not limited to crimes of violence or patterns of property crimes. Anyone with information warranting a timely warning should report the circumstances to the Cornell Police, by phone (255.1111) or in person at the dispatch center in Barton Hall.
A comprehensive test of the system is conducted once a quarter (unless the system has been used for a specific university purpose prior to testing). An analysis is completed immediately after the test. Any gaps requiring action are identified and remedied immediately. Additional testing may be required after fixes are completed. Documentation of the usage or quarterly tests is retained by the Clery Compliance Administrator. All instances of usage for Crime Alerts for 2012 were successful.

Emergency Mass Notifications
In the event that a situation arises, either on or off campus, that, in the judgment of the Chief of Cornell Police or his/her designee, constitutes a significant emergency or dangerous situation involving an immediate threat to the health or safety of the university community, an Emergency Mass Notification, or EMN, is written and distributed, without delay, to the entire university community using one or many of the campus EMN systems. An emergency mass notification would not be distributed only if it could compromise efforts to contain the emergency.

Notification will be sent via Voice and SMS (text) messaging to community members who have opted into the university voice and SMS (text) messaging systems. Sirens/public address messages will be activated to the four towers on campus, and email notification will be sent.

All messages will contain a brief description of the incident and precautions to take. Following the immediate notification from any of these systems, the campus community is advised to go to a safe location and monitor cornell.edu/about/status/index.cfm; for additional information and instructions.

Comprehensive tests are conducted once a semester for the voice/text messaging and siren/PA systems, and an analysis is completed immediately after the test. Any gaps requiring action are identified and remedied immediately. Additional testing may be required after fixes are completed. The campus community and surrounding municipalities are notified in advance of the tests. After the test, results are posted on the university’s CUInfo website. In addition, the siren/PA systems are tested once a month through a “silent test”. Documentation of the usage and tests are retained by the Clery Compliance Administrator.

The 2012 spring and fall semester tests were successful for siren/PA systems, voice, and text messaging.

Sign Up for University Notification Systems
Every Cornell community member should be enrolled to receive emergency messages and designate emergency contacts. To do so:

- **Students**: go to https://selfservice.adminapps.cornell.edu/studentcenter and select the links for Emergency Contact Info and Emergency Mass Notification.
- **Employees**: go to workday.cornell.edu and after logging into Workday, click on the “All About Me” tab and then select “Important Links: Employees.” Select Emergency Mass Notification and enter your information.

Campus Safety and Crime Prevention Outreach Programs
Cornell Police offers these crime-prevention and public-safety outreach programs and services at no cost to any Cornell group or organization:

- **Personal Security** is directed at preventing crimes of violence. It includes a demonstration of personal alarms and a discussion of illegal self-defense weapons.
- **Rape Awareness** discusses stranger rape versus acquaintance rape, options available to the victim in a rape situation, and techniques to reduce the possibility of becoming a rape victim.
- **Winter Driving Techniques** focuses on handling your car on snow and ice, preparing yourself and your vehicle for inclement weather, and navigating Ithaca’s hills and other difficult areas.
- **Alcohol Awareness** reviews the physical effects of alcohol and laws related to driving while intoxicated and alcohol-related crimes. Fatal Vision™ goggles simulate the effects of alcohol on participants.
- **Cash Handling** is designed for retail personnel and focuses on cash management, identifying counterfeit currency, and handling robbery, bad checks, credit-card fraud, and more.
- **Violence in the Workplace** discusses types of violence, how to identify potentially violent behavior, how to prevent a violent situation, and how to react to one.
- **Identity Theft** discusses what identity theft is, how to avoid it, what to do if you become an identity-theft victim, and who you need to report it to.
- **Stay Safe 360 degrees** is a program that covers protecting your possessions and identity, student assaults, controlling behavior, stalking, everyday safety on campus, common sense defense, and safe travel.
- **Active Shooter** teaches strategies for dealing with an active shooter on campus, before and after police arrive on the scene.
- **CUPD Overview** provides information about the Cornell Police: duties and capabilities, various units, partnering to prevent and reduce crime on campus.

To inquire about any of these programs or services, contact Officer Beverly VanCleef at 607.255.7305, or Officer Lisa Van Horn at 607.255.7404, or send an email to crime_prevention@cornell.edu.
Access Control and Building Security
Everyone acting on behalf of Cornell University must take responsibility for faculty, staff, and student safety, as well as the security of university physical space and the assets contained therein. An essential element of security is maintaining adequate control to ensure that university assets are accessed only by those authorized to do so. This necessitates the tracking of university key systems and access control devices, the locations they access and the individuals to whom they are issued, as well as the use of alarm monitoring and video surveillance for security purposes.

Responsibility for the management of proper access control rests with unit heads, who must each designate one access control coordinator (ACC) and/or key control coordinator (KCC) for all functional work areas, or delegate this responsibility to a specific entity within a unit.

Issuance of access devices should be systematic and need-based and in accordance with university policy 8.4, Management of Keys and other Access Control Devices. Unit KCCs and ACCs must determine the need for access device issuance, based on job functions. Issuance of access devices should be kept as infrequent as possible, with consideration given to hours of work, work space, alternatives, frequency, urgency, and sensitivity.

Individuals are prohibited from unauthorized possession or duplication of access devices to university facilities or vehicles; from disabling or circumventing access devices; and from making changes to access without following the procedures set forth in university policy 8.4.

Residence Halls
Exterior entrances to residence halls are locked at all times. Temporary exceptions are to accommodate authorized events, August check-in, or May closing. A Residential Programs staff member must authorize all exceptions. Purposely violating the security policies by propping open exterior doors or modifying a latch may result in disciplinary action.

Use good judgment with respect to building access—don’t put yourself or others at added risk by offering strangers access to locked buildings. Roofs, ledges, and overhangs are off limits: please do not attempt to climb the exteriors of buildings.

Academic and Service Buildings; Other Residential Buildings
The security of academic, service, and other residential buildings is the responsibility of the building occupants. Occupants are responsible for locking their doors and windows.

Lights On!
Cornell Police is committed to making the campus a safe place. A big part of this effort is outside lighting, and we can use your help.

To report a light that is out, please call 607.255.1111. Give the exact location of the light and, if it is a pole light, the number on the pole.

To report an area on campus with insufficient lighting, notify the Cornell Police Crime Prevention Unit at 607.255.7404 or send an email to crime_prevention@cornell.edu.

Securing Your Valuables
Operation ID
Location: G2 Barton Hall
Phone: 607.255.7404

Engraving your property means that it will more likely find its way back to you, should it be lost or stolen. Through the Operation ID program, Cornell Police and other law-enforcement agencies can return recovered personal property. You’ll be assigned a lifetime personal-identification number, which you then engrave—using equipment loaned to you by Cornell Police—on valuable possessions.

The Operation ID program is recognized throughout the United States and Canada, so any marked item recovered within those boundaries can be traced to its owner. Your participation in this program continues indefinitely, and you can engrave your ID number on possessions you acquire after you leave Cornell.

Anything worth keeping is worth engraving. Clothing and other nonengravable items can be labeled with a laundry marker. Marking your property can also be a deterrent. For the thief, marked property is harder to fence, generally brings a lower price, and is too easily traced to the rightful owner.

Cornell considers Operation ID so worthwhile that university departments are required to engrave their Operation ID numbers on all equipment valued at $500 or more that easily can be moved by two people. But any item can be engraved, no matter what the value or ease of handling.

The Cornell Police Crime Prevention Unit, open 8 a.m. to 4 p.m., Monday to Friday, can register you in the Operation ID program, lend you an engraving tool, and answer questions you have regarding Operation ID or other crime prevention–related matters. The program is open to all Cornell community members at no charge.

For more information, see University Policy 2.1, Operation ID, at dfa.cornell.edu/treasurer/policyoffice/pduser/volumes/facilities/operationid.cfm.

ID for Keys: the Key-Tag Program
A key-tag program is available to any member of the Cornell community. Currently, more than 185,000 people are registered in the program, and once you join, your tag is good forever.

To get a key tag (your first, or a replacement), fill out a key-tag ID card at Cornell Police headquarters, and attach to your key ring the tag you are issued. If your keys are lost or stolen, they will be returned to Cornell Police if the finder places them in U.S. or campus mail. When Cornell Police receive your keys, you will be notified.
Victim Support

Guidelines for Crime Victims

- Call 911 in an emergency situation requiring immediate response to preserve life or property, or use the nearest Blue Light or other campus emergency phone.

- If the situation is no longer an emergency, on campus, call 255.1111 (607.255.1111 from cellular phones).

- Off campus call the appropriate city or county agency (listed inside the back cover of this report).

If you’re the victim of a crime on campus, report it to Cornell Police as soon as possible.

If you are victimized elsewhere in Tompkins County, contact a local law-enforcement agency or Cornell Police for referral to the appropriate agency (see inside front cover for list of local law-enforcement agencies).

On campus, if you believe you’re in imminent danger for any reason, call 911 or use the nearest Blue Light or other campus-emergency phone to reach Cornell Police immediately. The location of that Blue Light phone will simultaneously be displayed on the Cornell Police switchboard; help will immediately be sent to that location, whether or not you are able to communicate with the dispatcher. Cornell Police officers will also help victims obtain appropriate treatment and support services.

Many times, valuable evidence is destroyed because victims do not initially think they will pursue criminal action, but wish to do so at a later time. The Cornell Police encourage victims of any type of assault to take immediate steps to ensure their safety and preserve valuable evidence by:

- Getting to a safe place as soon as possible
- Seeking medical assistance
- Not bathing, douching, or changing clothes
- Contacting the Cornell Police, whatever your initial decision is regarding prosecuting the crime

Remember, assaults—sexual or otherwise—are crimes; they are not the victims’ fault. All victims have the right to pursue adjudication of crimes that occur on the Cornell campus through criminal courts and/or through the university’s internal adjudication processes, under either Policy 6.4 in the case of sexual assault and other sex offenses, or the Campus Code of Conduct in the case of offenses not covered by Policy 6.4. Cornell Police staff members are trained to assist with prosecution in both systems.

Sexual Assault

Cornell University will not tolerate sexual abuse, rape, sexual assault, domestic violence, intimate partner violence, stalking, sexual coercion, or other forms of sexual violence by or against students, staff, faculty, alumni, or visitors. University Policy 6.4 prohibits all members of the university community from engaging in sexual assault/violence. (Policy 6.4 also prohibits community members from engaging in prohibited discrimination, protected status harassment, and sexual harassment, which includes sexual assault/violence.)

In an ongoing effort to prevent sexual assault/violence, the university provides education and prevention programs for the Cornell community, pursues all complaints of sexual assault, dispenses disciplinary action where appropriate, and provides complainants with information on pursuing criminal or other legal action. The university’s efforts are aided by a team of Title IX coordinators, who oversee all Title IX complaints, including complaints of sexual assault/violence, and take steps to identify and address any patterns or systemic problems that arise during the review of such complaints. To view the entire policy on Prohibited Discrimination, Protected Status Harassment, Sexual Harassment, and Sexual Assault and Violence, see Policy 6.4.

Reporting the Incident

You are encouraged to report to the Cornell Police or a local law enforcement agency any incident of sexual violence, including a sexual assault. A report is an account or description of a specific incident. You may make a report without filing a criminal complaint. You may do so by phone, Blue Light phone, in person, or in writing. Please tell the Cornell Police if you are safe and about the existence and severity of your injuries. You may request transportation to medical and/or psychological care. You will need to explain where and when the incident took place and whether the assailant is known to you. Caution: In order to obtain physical evidence of the assault, you should report the incident as quickly as possible.

All acts of sexual violence are forms of sexual harassment that are covered under Title IX. The Cornell Police will take appropriate action and inform the Title IX coordinator and deputy coordinators. While the university recommends contacting the Cornell Police in the first instance, reports may also be made directly to the Title IX coordinator and deputy coordinators if the victim prefers. The university’s Judicial Administrator is the deputy coordinator for Title IX complaints against students and can be contacted at 607.255.4680 or judadmin@cornell.edu. The director of the Office of Workplace Policy and Labor Relations is the deputy coordinator for Title IX complaints against faculty and staff members and non-Cornell community members and can be contacted at 607.255.7232 or equalopportunity@cornell.edu.

In addition, the Cornell University Police Department offers assistance in notifying local law enforcement, if you so choose, and provides information on pursuing criminal or other legal action.

Seeking Medical Help

If you are the victim of an act of sexual assault/violence, you are encouraged to seek health care services such as those offered by Gannett Health Clinic. You will benefit from being examined for physical injury and/or disease. You may also need to discuss the risk of pregnancy. If you require medical care after an assault has occurred, Gannett staff or the Cornell Police will arrange to
transport you to Gannett (when open) or Cayuga Medical Center. Gannett staff members are available 24 hours a day to provide information to survivors of sexual assault at Cornell. The staff is bound by standards of confidentiality.

**Caution:** If you are considering criminal complaint action, seek medical care at Cayuga Medical Center as soon as possible. Do not bathe, shower, douche, or change your clothes before you go. If you do, you may inadvertently remove important evidence. The kind of evidence that supports a legal case against an assailant should be collected within 72 hours of an assault. Through the Sexual Assault Nurse Examiner (SANE) program at Cayuga Medical Center, a registered nurse can conduct a special examination to collect evidence at the same time as you receive medical care.

### Filing a Complaint Under Policy 6.4
If you have experienced sexual assault/violence, you have a variety of avenues to bring it forward outside of the criminal complaint process, including making an informal report or filing a formal complaint under Policy 6.4. An informal report is an account or description of a specific incident and can be made without filing a formal complaint. Formal investigations generally will take place only as a result of your decision to file a formal complaint about what happened to you.

You may file a formal written complaint with the Judicial Administrator, in the case of a complaint against a student, or the Office of Workplace Policy and Labor Relations (WPLR), in the case of a complaint against a faculty or staff member or non-Cornell community member. Under Policy 6.4, the JA and/or WPLR have exclusive responsibility for accepting, processing, and investigating prohibited discrimination and sexual harassment complaints, including sexual assault/violence, and will undertake to resolve these complaints impartially, promptly, and confidentially. The purpose of the investigation is to gather evidence to determine whether the accused engaged in prohibited conduct by a preponderance of the evidence (i.e., it is more likely than not that the conduct has occurred.)

Pending resolution of the matter, the university may put in place interim measures to protect the safety and well-being of members of the university community. These measures may include no-contact orders, change of housing or place of employment or schedule, change of class schedule or location, change of supervision, temporary suspension, or otherwise.

During a formal investigation, the Investigator must keep both parties informed on the investigation’s status, as appropriate. Adversarial hearings, (including confrontation, cross-examination by the parties, and active advocacy by attorneys) are not permitted during the investigation process. Throughout the investigative process, the complainant and accused may seek the advice of personal attorneys and advisors (including Discrimination and Harassment Advisor, Victim’s Advocate, and Judicial Code Counselor). Such representatives may attend their clients’ or advisees’ investigative interview, but may not respond to questions for their clients or advisees, and may not pose questions.

Upon conclusion of the investigation, the Investigator must produce a written investigation report. A summary of that report will be forwarded in confidence to a Reviewer, who will review the evidence, determination, and /or recommended sanctions or remedial measures contained in the investigative report. Disciplinary sanctions for prohibited discrimination and protected status harassment, including sexual violence/assault, may include an oral or a written warning, a written reprimand, a requirement to attend training, work restrictions, salary reduction or limitation, suspension, dismissal/termination, community work, fine, probation, educational classes, counseling, papers, directed study, letters of apology, restitution, orders to perform or stop certain actions, or other educational sanctions. The Reviewer shall issue a final determination in writing, simultaneously, to all complainants and respondents. Both parties have the right to appeal the final determination.

### Resources for Victims
The university assists victims of sexual assault. In addition to health care and the complaint process, the university will provide counseling and other support services on campus for students, faculty, staff, and visitors who are victims of sexual assault. If you have experienced sexual assault/violence, you can seek assistance from the Victim Advocate or the variety of counseling and support programs the university offers for students, faculty, and staff. You may also seek assistance from community resources such as the Advocacy Center. (See inside back cover of this report.) The university can also provide assistance with changing academic and living situations, even if you choose not to file a formal complaint, if you so request and such changes are reasonably available.

### Cornell’s Victim Advocacy Program
Location: Gannett Health Services, Level 3
Phone: 607.255.1212.
Website: [www.gannett.cornell.edu/va](http://www.gannett.cornell.edu/va)

Cornell’s Victim Advocacy Program provides assistance to any member of the university community who has been the victim of a crime or other traumatic incident, including bias or sexual harassment, sexual assault or rape, intimate partner violence, and stalking. The victim advocate can answer questions, discuss options, facilitate connections to services, and assist with academic, work, or other pressures. Though this is not a crisis service, calls to the victim advocate are typically returned within 24 hours.

### Sexual Offender Notice
The state of New York requires sex offenders to register with the police in the jurisdiction in which they reside. The state makes this information available at [www.criminaljustice.ny.gov/nsor/](http://www.criminaljustice.ny.gov/nsor/).

### Reporting Hate Crimes and Incidents
A hate crime is defined as any designated criminal offense or attempted criminal offense as defined by New York State Penal Law Section 485. It is a crime in which the perpetrator intentionally selects the person against whom the offense is committed or intended to be committed in whole or in substantial part because of a belief or perception regarding the race, color, national origin, ancestry, gender, religion, religious practice, age, disability, or sexual orientation of a person, regardless of whether the belief or perception is correct.

Under federal, state, and local laws, a bias/discrimination complaint calls for action or treatment in response to alleged bias/discriminatory activity directed against an individual because of that individual’s actual or perceived age, color, creed, disability, ethnicity, ex-offender status, gender, gender identity or expression, marital status, national origin, race, religion, sexual orientation, veteran status, or any combination of these factors. Cornell has
policies and procedures to address bias/discriminatory complaints of such activity alleged that have occurred within its jurisdiction. The accusers must be willing to pursue a complaint and to name as respondents the individuals alleged to have perpetrated or engaged in bias/discriminatory activity.

A bias incident—as defined by Cornell policy 6.4: Prohibited Discrimination, Protected Status (Including Sexual) Harassment, and Bias Activity—is an act of bigotry, harassment, or intimidation by unknown perpetrators, which occurs on the Cornell campus or within an area that impacts the Cornell community. One could reasonably conclude the incident is directed at a member or group within the Cornell community because of that individual’s or group’s actual or perceived age, color, creed, disability, ethnicity, gender, gender identity or expression, marital status, national origin, race, religion, sexual orientation, veteran status, or any combination of these or related factors.

Policy 6.4 is administered by Workforce Policy and Labor Relations, which can refer complaints to the appropriate university complaint process and agency. Matters related to bias/discrimination complaints and/or reported to Workforce Policy and Labor Relations under existing complaint-related procedures will be kept confidential and will not be reported as part of Cornell’s Bias Activity Program.

Identifying and Reporting Bias Activity
Anyone who directly witnesses, experiences, finds evidence of, or hears of bias activity on the Cornell campus—or in an area that impacts the Cornell community—should immediately report the incident online at http://biasconcerns.cornell.edu.

If the bias activity constitutes a bias crime, as defined by federal, state, and local laws, the report will be shared with Cornell Police. Information about the university’s Reporting Bias system is available at the Department of Inclusion and Workforce Diversity. The office is open from 8 a.m.—4:30 p.m., Monday through Friday at 160 Day Hall. Call 607.255.0041. TDD/TTY 255.7066, or go online at hr.cornell.edu/diversity/reporting/bias_response.html.

Weapons, Alcohol, and Drugs on Campus

Weapons Prohibition on Campus
A campus is no place for a weapon. It is a crime in New York State to possess a rifle, a shotgun, a BB gun, an air gun, a spring gun, or other firearm in or on the buildings or grounds of any school, college, or university, even if you have a valid New York State firearm permit.

This prohibition includes possessing a firearm while dropping off or picking up someone on the campus or while just driving through the campus. It is also a crime to possess nunchakus, daggers, switchblades, locking butterfly knives, stun guns, and any other instruments deemed unlawful by section 265.01 of the New York State Penal Law.

Similarly, it is a violation of Cornell’s Campus Code of Conduct to possess, carry, or use firearms—including ammunition or explosives—or other dangerous weapons, instruments, or substances in on or university premises (except in the case of law-enforcement officers or as specifically authorized by the chief of Cornell Police).

In order to bring a firearm or other weapon onto campus for any reason, permission first must be obtained from the Cornell Police, and, upon arrival on campus, the person must immediately deposit the weapon at Cornell Police headquarters, G2 Barton Hall, for safekeeping. When the weapon is signed out, it must immediately be taken off campus, and must immediately be deposited again with Cornell Police if it is brought back onto campus.

Alcohol and Drugs on Campus
Cornell University will assist members of the university community in understanding the risks associated with consuming alcohol and the need to prevent the harm that results from its misuse and abuse. The university’s policy on Alcohol and Other Drugs includes general guidelines regarding alcohol and other drugs, procedures for holding events at which alcohol is served, information about harm that can result from drinking or drug use, and a list of campus resources.

Gannett Health Services offers a wide variety of prevention, education, and treatment services that are sensitive to the challenges university students face regarding alcohol and other drug use. Gannett provides services for students who want to learn more about their own use of alcohol and other drugs, reduce or eliminate use, or are worried about a friend or family member’s use or dependency. To learn more, visit www.gannett.cornell.edu/topics/drugs.

Any member of the Cornell community who is planning a university event with alcohol needs to be familiar with the requirements of the policy, available at dfa.cornell.edu/cms/treasurer/policyoffice/policies/volumes/governance/upload/vol4_8.pdf. The unlawful manufacture, distribution, dispensation, possession, use, and/or sale of controlled substances or other illegal drugs is prohibited.

The university is committed to upholding local, state, and federal law; requiring proper management of events where alcoholic beverages will be served; minimizing the misuse of alcoholic beverages; maintaining a drug-free workplace; and providing education about the risks associated with the use and abuse of alcohol and other drugs. In addition, the Cornell Campus Code of Conduct sets forth disciplinary procedures and sanctions for violations of the policy on Alcohol and Other Drugs. The code is available at dfa.cornell.edu/treasurer/policyoffice/policies/volumes/governance/campuscode.cfm.

Essential Services for Students and Staff

Gannett Health Services: Live Well to Learn Well
Location: 110 Ho Plaza
Phone: 607.255.5155 (24/7) Fax: 607.255.0269
Website: www.gannett.cornell.edu

Gannett Health Services is centrally located on Ho Plaza and provides confidential, convenient, and high-quality health services as well as leadership and advocacy—all in support of a healthy campus community.

Full-time registered students, their spouses, and domestic partners use Gannett for primary medical care, counseling, resources, and referral.
Employees use Gannett services to supplement those offered by primary-care providers. Gannett staff members are available to assist faculty and staff members (as well as residential staff, TAs, parents and other students) who are concerned about a student in distress. Gannett is accredited by the Accreditation Association for Ambulatory Health Care.

For information, appointments, referrals, and other assistance during business hours, call 607.255.5155 or stop by Gannett. When Gannett is closed, you may consult by phone with a Gannett health-care provider who can offer advice and, if necessary, arrange transportation for students to Cayuga Medical Center’s Convenient Care Center or the Cayuga Medical Center emergency room.

Visit www.gannett.cornell.edu for information about Gannett Health—services, staff, hours, directions, eligibility, and access, as well as a wide range of health concerns and resources.

caringcommunity.cornell.edu

At Cornell, each person is responsible for helping to create and celebrate a diverse and caring community. We reach out to each other in times of need and work together to build a better place. This website provides information for all Cornell community members on mental, emotional, physical, social, financial, intellectual, and family life programs and resources that exist, either for self-care or to help another individual.

Counseling and Support for Students
Cornell offers a variety of counseling and support programs and services for students. These include:

- Professional Counseling: offered by Gannett’s Counseling and Psychological Services. (CAPS) Phone: 607.255.5155
- Peer Counseling: provided by the Dean of Student’s Empathy, Assistance, and Referral Service (EARS), Phone: 607.255.EARS (3277).
- Spiritual support and guidance: Cornell United Religious Work (CURW). Phone: 607.255.4214
- For an extensive list of supportive resources, visit caringcommunity.cornell.edu.

For Students in Crisis
The university’s crisis-management system is coordinated through the Offices of the Vice President for Student and Academic Services and the Dean of Students and is affiliated with other units whose responsibilities focus on helping students. In the event of a student crisis, call Cornell Police, 607.255.1111, at any time, day or night, to initiate this process.

For each situation, a university staff member is appointed as a crisis manager. He or she:

- monitors the entire process and provides the follow-up services, as needed

For general information about personal-crisis prevention and intervention go to www.gannett.cornell.edu/notice.

Faculty and Staff Assistance Program
Location: 409 College Avenue, suite 201
Phone: 607.255.2673 (255.COPE)
Website: fsap.cornell.edu

The Faculty and Staff Assistance Program (FSAP) offers free and confidential guidance and support for Cornell benefits-eligible employees (faculty, staff, postdocs, visiting scholars, and retirees) and their partners.

Over the phone or in person, FSAP staff members provide brief counseling, support, resources, and referral on such topics as personal life challenges, work-related concerns, family or relationship issues, alcohol and drug use, adjusting to change or loss, conflict resolution, and mental health issues. They also are available for consultation with people who have concerns about others. Counselors also provide support in the wake of a crisis.

Visit the FSAP website at www.fsap.cornell.edu for detailed information about services, staff, hours, directions, eligibility, and access.

FSAP is available by phone 24/7 for urgent mental health concerns. (FSAP partners with Gannett Health Services to provide responsive, professional phone consultation whenever the FSAP office is closed, ensuring that employee can call FSAP anytime of day or night, every day of the year, and speak confidentially with a licensed counselor or health care provider.)

Emergency Medical Service . . . and a Volunteer Opportunity
Cornell University Emergency Medical Service (CUEMS) is a New York State–recognized, student-run Basic Life Support Emergency Medical Service first-response agency. With more than 85 active members, CUEMS has been providing service to the Cornell community for more than 25 years. CUEMS is an all-volunteer organization and is part of the Cornell Department of Environmental Health and Safety.

The squad provides response to all 911 calls for medical emergencies and evaluations on the Cornell University campus and surrounding university-owned properties. CUEMS also provides stand-by service for university events and provides CPR, first aid, and other training seminars to the Cornell community. Any member of the Cornell community can apply to become a CUEMS member, and no prior experience is required. Visit our website at cuems.cornell.edu for more information.

Office of Transportation and Mail Services
Location: 116 Maple Avenue, Ithaca, NY 14850-4901
Hours: Monday to Friday, 7:30 a.m. to 4 p.m.
Phone: 607.255.4600, Fax: 607.255.0257
Email: transportation@cornell.edu
Website: parking.cornell.edu

Cornell’s Office of Transportation and Mail Services is the campus resource for information about parking, transit, and other transportation options (including those for persons with
disabilities). The office oversees the university’s traffic, vehicle and bike registration, parking permit, parking enforcement, and alternative transportation programs.

In the Community: Enforcement, Treatment, Counseling, and Referral
Many local agencies provide law-enforcement, treatment, counseling, or referral services, as well as training and educational materials and programs. The agencies and offices listed inside the back cover of this report help prevent and prosecute criminal offenses—including sexual offenses—and provide support and treatment to victims.

Emergencies
Call 911 on any phone in Tompkins County at any time to reach the county-wide emergency-response system for situations that require immediate police, fire, or medical response to preserve life or property.

When Things Go Wrong
Judicial Administrator: Enforcing the Campus Code
Location: 120 Day Hall
Phone: 607.255.4680

If you believe that someone has violated Cornell’s Campus Code of Conduct, you can contact the Cornell Police who will investigate the situation and make appropriate referrals to the Office of the Judicial Administrator, or JA. You may also make an appointment to meet with the JA.

The JA operates independently of university administration in overseeing Cornell’s internal judicial process. The office investigates and adjudicates alleged violations of the Campus Code of Conduct.

Everyone in the Cornell community—faculty and staff members as well as students—is governed by the code and is under the jurisdiction of the JA (except in workplace cases, which are handled by the appropriate employment authority). The code applies on any part of the Cornell campus, on any other property or facility used by Cornell for educational purposes, and on the property of any university-related residential organization in the Ithaca or Geneva, New York areas. For serious behavior, the code applies at any location, on or off campus. The code prohibits misconduct, including assault behavior, sexual misconduct (such as sexual assault or sexual harassment), violation of computer-use policies, possession of forged ID cards, and underage possession of alcohol. Note that cases of sexual misconduct, such as sexual assault or sexual harassment, are handled under Policy 6.4 and are not adjudicated under the code. (See the section “Sexual Assault” on page 15 of this report.)

Complainants can decide to pursue a case or not, to pursue remedies in civil or criminal courts off campus, to attend any relevant proceeding, to bring a friend or counselor unconnected to the case to any meeting, to request an order of protection in cases involving menacing behavior, and to learn the outcome of cases in which they have filed a complaint.

Accused persons have the right to bring a friend or counselor who is unconnected to the case to any meetings, to receive the free assistance of the judicial codes counselor, to question witnesses, confront accusers, present witnesses, submit evidence, and to remain silent.

The JA attempts to resolve cases informally, but any case may go to a board for resolution. Sanctions may include a combination of oral warning, written reprimand, community work, fine, probation, educational classes, counseling, papers, directed study, letters of apology, restitution, orders to perform or to stop certain actions, suspension, dismissal, or other educational sanctions. Both sides have the right to appeal rulings and decisions of the JA first to the University Hearing Board and then to the University Review Board; students, faculty, and staff members compose both boards.

In cases involving harassment, assault, or abuse, either party may request a transfer to a different residence hall if both parties live in the same hall, and no contact orders may be imposed against the accused.

To view the entire Campus Code of Conduct, go to dfa.cornell.edu/treasurer/policyoffice/policies/volumes/governance/campuscode.cfm.

Sanctions and Remedies Under the Campus Code of Conduct
These are the penalties meted out to those who violate the Campus Code of Conduct:

Faculty Members and Other Employees
a. Oral warning
b. Written reprimand
c. Other educational tools (such as counseling or reflection papers)
d. Community service of not more than 80 hours or in-kind monetary fine
e. Restitution
f. Cease and desist orders (including orders of protection)
g. Suspension from university duties for a stated period not to exceed one month, with loss of salary but not with loss of other rights and privileges
h. Dismissal from the employ of the university and termination of any contract or tenure

Students
a. Oral warning
b. Written reprimand
c. Community service of not more than 80 hours or in-kind monetary fine
d. Other educational tools (such as counseling or reflection papers)
e. Restitution and cease and desist orders (including orders of protection)
f. Probation for a stated period
g. Suspension from the university
h. Dismissal from the university

Grievance Procedures
The university has formal grievance procedures that apply to disputes, charges, and complaints between and among academic and nonacademic employees and undergraduate and graduate students. The nature of the issue and the parties involved determine which procedures and university offices are used. Here are suggested initial sources of information on grievances:

• Academic Employee Grievances: dfa.cornell.edu/treasurer/policyoffice/policies/volumes/humanresources/grievance.cfm
• Nonacademic Employee Grievances: ombudsman.cornell.edu/hr.cornell.edu/policies/nonacademic/grievance.html

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Cornell Police
(G2 Barton Hall; map locator D5)
Cornell Police website: www.cupolice.cornell.edu
For emergency assistance: Call 911 or use a Blue Light or other campus emergency phone
For non-emergency assistance or general information: Call 607.255.1111 (255.1111 within the Cornell phone system) or use a Blue Light or other campus emergency phone.
Blue Light Escort Service: 607.255.7373
Lost and Found: 607.255.7197
Crime Prevention Unit: 607.255.7305

Gannett Health Services
(Ho Plaza; map locator B5)
Gannett Health Services: www.gannett.cornell.edu
Call 607.255.5155 for information or appointments. (24/7)
24-hour phone consultation with Gannett health-care provider: 607.255.5155
Emergency assistance: 911 any time, day or night

Office of Transportation and Mail Services
(116 Maple Avenue; map locator E7)
Campus Parking: www.parking.cornell.edu
Office hours: Monday–Friday, 7:30 a.m.–4 p.m.
607.255.4600 (parking and transportation information)
• Prohibited Discrimination, Protected Status (including Sexual) Harassment, and Bias Activity: dfa.cornell.edu/ treasurer/policyoffice/policies/volumes/humanresources/prohibited.cfm
• Grade or Course Grievances: ombudsman.cornell.edu
• Graduate Student Grievances: gradschool.cornell.edu/?p=125

Related University Policies

To view Cornell University’s policies and more on the services provided by the University Policy Office (UPO), visit the UPO website at dfa.cornell.edu/ treasurer/policyoffice/policies.

An overview of selected policies is presented here. Please consult the actual policy or the administering office for details regarding each policy.

**Code of Academic Integrity**
theuniversityfaculty.cornell.edu/policies/pol_main.html

**Alcohol and Other Drugs**
The university’s policy on Alcohol and Other Drugs includes general guidelines regarding alcohol and other drugs, procedures for holding events at which alcohol is served, information about the harm that can result from drinking or drug use, and a list of campus resources. Any member of the Cornell community who is planning a university event with alcohol needs to be familiar with the requirements of the policy, which is available at dfa.cornell.edu/cms/ treasurer/policyoffice/policies/volumes/governance/upload/vol4_8.pdf.

In addition, the Cornell Campus Code of Conduct sets forth disciplinary procedures and sanctions for violations of the policy on Alcohol and Other Drugs. The code is available at dfa.cornell.edu/ treasurer/policyoffice/policies/volumes/governance/campuscode.cfm.

To reduce concerns about judicial consequences in alcohol-related medical emergencies, the university has established a Good Samaritan Protocol, which is available at www.gannett.cornell.edu/topics/drugs/alcohol/map.cfm.

**Campus Code of Conduct**
Cornell’s basic prescription for community conduct is divided into five sections. The full text is available at dfa.cornell.edu/dfa/policyoffice/policies/volumes/governance/campuscode.cfm.

**Access to Student Records**
See University Policy 4.5, Access to Student Information, at dfa.cornell.edu/cms/ treasurer/policyoffice/policies/volumes/governance/upload/vol4_5.pdf.

**Disability Information**
For individuals with disabilities or mobility changes: cornell.edu/disability

**Equal Opportunity**
hrcornell.edu/diversity/eeeo

Related university policies include 6.6.13, Flexibility in the Workplace; 6.9, Time Away from Work; 6.13, Disability Accommodation; and 6.13.8, Religious Accommodation. These policies are in the Human Resources volume at dfa.cornell.edu/ treasurer/policyoffice/policies/volumes/humanresources/index.cfm.

**Health and Safety Policy**
dfa.cornell.edu/ treasurer/policyoffice/policies/volumes/facilities/health.cfm

**Inclement Weather Policy**
dfa.cornell.edu/ treasurer/policyoffice/policies/volumes/facilities/weather.cfm

**Keys and Other Access Control Devices**
dfa.cornell.edu/ treasurer/policyoffice/policies/volumes/riskandsafety/accesscontrol.cfm

**Postering and Publicity**
sao.cornell.edu/so/postering.pdf

**Prohibited Discrimination, Protected Status (including Sexual) Harassment, and Bias Activity**
dfa.cornell.edu/ treasurer/policyoffice/policies/volumes/humanresources/prohibited.cfm

**Responsible Use of Electronic Communication**
dfa.cornell.edu/dfa/cms/ treasurer/policyoffice/policies/volumes/informationtech/communications.cfm

**Romantic and Sexual Relationships Between Students and Staff Members**
dfa.cornell.edu/ treasurer/policyoffice/policies/volumes/governance/ethical.cfm

**Sexual Assault**
dfa.cornell.edu/ treasurer/policyoffice/policies/volumes/humanresources/sexual.cfm

**Smoking**
dfa.cornell.edu/ treasurer/policyoffice/policies/volumes/facilities/smoking.cfm

**Voluntary Leaves of Absence for Students**
www.dfa.cornell.edu/dfa/policyoffice/policies/volumes/student/studentleave.cfm
Police Services
• Cayuga Heights Police
  607.257.1011
• Cornell Police, G2 Barton Hall
  607.255.1111
• Dryden Police
  607.844.8118
• Groton Police
  607.898.3131
• Ithaca College Public Safety
  607.274.3335
• Ithaca Police
  607.272.9973
• New York State Police
  607.273.4671 or 607.347.4440
• Tompkins County Sheriff’s Department
  607.272.2444
• Trumansburg Police Department
  607.387.6505

Medical Treatment and Care
• Cayuga Medical Center at Ithaca
  101 Dates Drive (off Route 96 north)
  emergency room: 607.274.4411, information: 607.274.4011
• Gannett Health Services
  607.255.5155
• Tompkins County Fire and Ambulance
  607.273.8000

Counseling, Education, and Referral
Cornell University
• Campus Life
  2336 South Balch Hall, 607.255.5511
• Cornell Advocates for Rape Education
  Gannett Health Services, 607.255.4782
• Cornell Interactive Theatre Ensemble
  607.254.2759
• Cornell Police Crime Prevention Unit
  G2 Barton Hall
  607.255.7404
• Cornell United Religious Work
  118 Anabel Taylor Hall
  607.255.4214
• Counseling and Psychological Services
  Gannett Health Services
  607.255.5208, 607.255.5155
• Dean of Students (Office of the)
  401 Willard Straight Hall
  607.255.1115
• Empathy, Assistance, and Referral Service
  213A Willard Straight Hall
  607.255.EARS (255.3277) or 607.255.3608
• Faculty and Staff Assistance Program
  607.255.2673 (255.COPE)
  24 hours per day, 7 days per week
• Gannett Health Promotion
  Gannett Health Services
  607.255.5155
• Judicial Administrator (Office of the)
  120 Day Hall
  607.255.4680
• Lesbian, Gay, Bisexual, and Transgender Resource Center
  282 Caldwell Hall
  607.254.4987
• Ombudsman (Office of the University)
  118 Stimson Hall
  607.255.4321
• Organizational Development for Faculty and Staff
  607.254.6400
• Victim Advocacy Program
  Gannett Health Services,
  607.255.1212
• Workforce Diversity and Inclusion
  607.255.3976
• Workforce Policy and Labor Relations
  607.254.7232 or 607.255.4652

Tompkins County
• Advocacy Center (Domestic Violence, Youth Sexual Abuse,
  and Adult Survivors of Sexual Abuse)
  607.277.3203; 24-hour hotline: 607.277.5000
• Cayuga Medical Center at Ithaca
  607.274.4011
• Child Abuse and Maltreatment Register (New York State)
  800.342.3720
• Family and Children’s Services
  607.273.7494
• Information and Referral Services of Tompkins County
  607.272.9331
• Ithaca Lesbian, Gay, Bisexual, Transgender Task Force
  100 West Seneca Street
  607.387.8252
• Mental Health Services Clinic
  201 East Green Street
  607.274.6200
• Planned Parenthood of the Southern Finger Lakes
  314 West State Street,
  appointments: 607.273.1513; education: 607.216.0021
• Sex Offender Registry (New York State)
  900.288.3838 (50¢ fee)
• Suicide Prevention and Crisis Service
  607.272.1616
• Tompkins County Stop DWI
  121 East Court Street
  607.274.5524

Campus Watch
Campus Watch is published annually by Cornell Police,
in compliance with the Campus Security Act and other state
and federal crime-reporting laws, and as a public service.
Address comments and questions regarding those laws
and Cornell’s compliance with them to:
Kathy Zoner, Chief of Cornell Police
G2 Barton Hall, Ithaca, NY 14853-1701
phone 607.255.8945; fax: 607.255.5916; email: cu_police@cornell.edu
Peggy Matta, Clery Compliance and Support Administrator
Cornell Police
G2 Barton Hall, Ithaca, NY 14853-1701
phone 607.255.4393; email: mem25@cornell.edu

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